2026.10.07
APPROVED Meeting Minutes
11.5.26

Oahu Intergroup of Hawaii, Inc.
Steering Committee ONLINE Meeting
Meeting Minutes
THURSDAY October 7, 2026 5:30 PM

OPENING: 5:36 pm__ pm_____ – Serenity Prayer (All)

ATTENDANCE/INTRODUCTIONS/ESTABLISHMENT OF QUORUM

Voting:

- Interim Volunteer Oahu Central Office Manager, Cat A, Present
- Volunteer Coord, D'Ann G., Present
- OIG Treasurer, Beverly H., Present
- OIG, Secretary Rochelle A., Present
- OIG Vice Chair, Anthony Present
- OIG Chair, Mary N. Present

ACCEPTANCE of OIG Steering Committee Meeting NOTES from 09.03.26:
Comments / Corrections : None
Motion: (Rochelle) Seconded: (D'Ann)
Vote: (Yay / 6 un / Nay: / Abstain: / Pass / Defeat

OIG Business Meeting MINUTES - September draft Meeting Minutes were distributed by the deadline by Rochelle – and will be posted on website.

REPORTS from OIG STEERING COMMITTEE MEMBERS

- **Volunteer Coordinator: D'Ann G.**
  - **Team has been carrying load while out of state … none lost in move that she knows.**
  - **Will prepare overview of the position for Ed Block this month.**
  - **One volunteer is stepping away for November 22 through December 24 for another commitment. D'Ann to discuss with Mark.**
  - **Thursday replacement is M.J. to replace Cat's coverage**
  - **MAJOR concerns / complaint regarding breach of trust … regarding phone angel giving out personal reference / phone number to one of our 12 step volunteer list. Sincere apologies were delivered, phone angel counseled and SC will be reinforcing training.**
- **Secretary: Rochelle A.**
  - **September minutes distributed – and posted online**
  - **Draft of Accomplishments – requesting bullet point for distribution.**
  - **Name change to First Hawaiian bank is a real process (she made 5 trips), be ready. (add to turnover overview)**
  - **7 + 1 plastic chairs trade for standing fan. No additional paperwork necessary.**
- **Treasurer: Beverly H.**
  - **Monthly Financials to date/not final. Balancing being taking care of/in process.**
    - **$2,176.66 monthly contributions, way down**
    - **GP: $2,400 Expenses: $3,587 Net Operating Loss of $1,186**
    - **Currently the Year: up $6,104 Net Profit**
- **Vice Chair: Anthony**
  - **December Holiday Party**
    - **Trying to Kalae and Sasha, finalizing order of shirts – will get with Beverly**
    - **Security update next week.**
    - **Beverly called church … no conflict in Holiday Party date.**
    - **Yes ok to announce to bring gifts to October and November Business Meetings … Anthony will take and hold**
    - **November 28 will be wrapping party for gifts, volunteers welcome**
    - **Anthony to send Mary the updated Holiday flyer**
  - **Education block:**
    - **This next week will cover JDs of positions.**
    - **November to set up for discussion on in depth overview of this panels accomplishments**

- **Oahu Central Office Manager:** Cat A
  - Office is functional! Computers up, have had some literature sales
  - Minor details to finalize
  - Mary suggested FB Marketplace for office chair search.
  - Parking in garage now completed.
  - Need map of parking of entrance for volunteers
  - Need to complete SA ICOAA form completed and sent to treasurer / Cat to handle.
- **Chair: Mary N**
  - Google Analytics
  - Office Move Blessing – Federal Holiday … technically we are not open. Monday 10/12 … he will arrive at 8 am
    - Refreshments?
      - Rochelle … poi (harder version) dried fish.
      - Mary – ask about crock pot of scrambled eggs and purchase mini croissants.
      - Mary ask about charge for the blessing.
    - Invite all that helped move, IGRs and Office Volunteers, Area 17 "All" … Need RSVP
      - Mary to send out invitation
  - Web Tech volunteer, Bill B update
    - No update, Mary to continue to post upon request
  - Proposed S&G document – (2) updates to come. 1/address 2/relates to voting members from Area 17 that will not be finalized until their committee meeting in November.
  - Area 17 will have 3rd legacy for Panel 77 is in November if you want to stand for a position.
  - Budget –
    - Beverly to Call Marley regarding parking expense.
  - Spirit of Rotation / positions posting.
    - Mary to bring Print outs of positions …
  - Office Manager vacancy / Executive Session held following this meeting

OLD BUSINESS:

- OIG Website update: Awaiting former Secretaries help with the pukas. New treasure needs to provide 2026 missing docs, please
- Website guidelines – next steps – discuss during new computer set up with Tech Man AFTER migration

NEW BUSINESS:

- Xfactah concern … misunderstanding on compensation and legal concerns and misunderstanding that there was some compensation via a trip when it is a working trip and a business expense, much like we send the Chair to area meetings. All approved by SC. Also informed representative that the Chair did speak with a non-profit attorney regarding labor concern and we are cleared due to 1/intent and 2/interim.
- AA Grapevine
  - Will be increasing subscription and up to $17 ($2) increase on books, coming January 1. We might want to consider stocking up prior to that date, based on our financial position.
  - New Gratitude book is released, Beverly to order now and we can inform IGRs at the upcoming business meeting.

Next SC Meeting: **********WEDNESDAY November 4 AT 6:00 PM

Agenda items for SC meeting due: __10/30___ (motion: _D'Ann __ / 2nd _Beverly__) _6:45 pm ADJOURNMENT

I am responsible. When anyone, anywhere, reaches out for help,
I want the hand of AA always to be there. And for that I am responsible.