

Oahu Intergroup of Hawaii, Inc.
Steering Committee Meeting
Meeting Notes
ONLINE Tuesday January 6,2026
6:00 PM

OPENING: ___ 6:11pm _____ – Serenity Prayer (All)

ATTENDANCE/INTRODUCTIONS/ESTABLISHMENT OF QUORUM

Voting:

- Oahu Central Office Manager, Georgette W. OIG , **present**
- Volunteer Coord, D'Ann G., **present**
- OIG Secretary, Beverly H., **present**
- OIG Treasurer, Rochelle A., **present**
- OIG Vice Chair, Larry J. **present**
- OIG Chair, Mary N. **present**

ACCEPTANCE of OIG Steering Committee Meeting NOTES from December 2, 2025:

After SC accepts, Secretary to print and distribute at BUS MTG per job description. Comments / Corrections Motion: (D'Ann w.manager spelling corrections) Seconded: (Larry)
Vote: (Yay /5 un / Nay: / Abstain: / Pass / Defeat

OIG Business Meeting MINUTES -

November 12 Meeting Minutes was distributed on 11/30, resent tonight ... the online version has been redacted.

December 10 Was a special Zoom Meeting with only vote on Budget, recorded

REPORTS from OIG STEERING COMMITTEE MEMBERS

• **Volunteer Coordinator: D'Ann G.**

- Gave agenda for next week.

• **Secretary: Beverly H.**

- See email for recent completed tasks and upcoming tasks to finalize December financials and 2026 goals (for chair). **(attached)**
- Writing off old inventory is necessary due to correct cost of goods sold. Multiple system errors over past several years, the inventory is not properly valued.
- Effective immediately, inventory sales will be recorded at new pricing set by GSO to include current stock. If there is push back, we will honor old pricing. This saves massive inventory restructuring. Sales at old pricing will be adjusted as a 'discount price'.
- Need to go ahead and change prices on the bookshelf and on website ASAP please.
- Request from Body to go back to announce any changes in the meetings times, places, days/dates, etc. at the OIG business meeting.

• **Treasurer: Rochelle A.**

- Submitted report for November via email **(attached)**
- Will create report for December, subject to Audit
- Birthday envelopes
- Finance Committee year end meeting to be scheduled with review of financials and Budget with actuals. Once approved, to be posted on OIG website.

• **Vice Chair: Larry**

- Email to fellowship soon (sending to SC first) – waiting on final input from committee.
- Small 10-15 meeting window for learning session at start of OIG business meeting. New (February) start time: 6:15pm
- IGR's for bi-monthly workshops ideas
- Larry off island 1/22 – 3/10 working remotely. (6 hours ahead)

• **Oahu Central Office Manger: Georgette W**

- Working or report for Business Meeting.
- Will look at year end numbers as well

2026.01.06 SC MTG Meeting Meeting Notes distributed 2026.01.06

• **Chair: Mary N**

- Computer migration update Tech Help – migration plan in the works. ○
OIG Manager
 - Review set for this Thursday 1/8/26
 - Job Description for 2026 has been completed and approved by SC and to be replaced on website. Announcement from Chair that new JD to be posted on web soon.
- OIG Website update: Reports now posted on OIG website. Mary uploading of that I have had easy access to. Will ask Secretaries help with the pukas
- Bank Statements - All FHB statements, both checking and savings have been downloaded, redacted and saved to drive, dating back to 2022 with some pukas. ○
Confirmed and awaiting new lease and retro credit.
- Website guidelines (also attached)
- Spectrum cell phone
- Motion for responsibilities of SC change discussion, Mary to meet with Larry. More research to happen.
- Review of position duties.

OLD BUSINESS:

- Holiday Event: set date for same venue? Feedback was outstanding. VC indicated that he is hoping for all events, unless free at that location.

NEW BUSINESS:

○

Next SC Meeting: 2/3/36 (agenda due 1/27) __7:03pm_____ pm ADJOURNMENT: *I Am Responsible...*